

**CITY OF EUREKA
COOPER GULCH RECREATION CENTER
RENTAL CONTRACT**

I. FACILITY _____

EVENT _____ ATTENDANCE _____

EQUIPMENT NEEDED _____

DAY & DATE _____ *HOURS _____

ALCOHOL SERVED ____ yes X no

ALCOHOL SOLD ____ yes X no If yes, a permit must be obtained from the Alcohol Beverage Control Board and a copy submitted to the City of Community Services Department.

II. NAME OF INDIVIDUAL _____

ADDRESS _____ TELEPHONE (Hm) _____

ORGANIZATION REPRESENTED _____ TELEPHONE (Wk) _____

III. RENTAL, INSURANCE FEES AND DEPOSITS

RENTAL _____ \$ _____

INSURANCE IS REQUIRED - INSURANCE FEES \$ _____

DEPOSITS (May be refunded) \$ _____

PERSONNEL Staff fees: 2 hrs. @ \$8.00/hr (Open/Close
facility) \$ 16.00

AMOUNT DUE \$
=====

RETURN CONTRACT BY: _____

IV. CONDITIONS OF APPROVAL

1. Contracting party will be responsible for the security of the building during contract hours. Contracting party must remain at building site until City personnel secure the facility.
2. In case of personnel or maintenance problems after regular business hours, contact the Eureka Police Department at 441-4054.
3. The use of bird seed or rice during Wedding Receptions/Anniversaries is prohibited.

COOPER GULCH RECREATION CENTER
RENTAL CONTRACT
PAGE 2

4. ***BUILDING RENTAL HOURS LISTED ABOVE INCLUDE SET UP TIME, TIME OF THE EVENT, AND CLEAN UP TIME.** You are required to abide and adhere to the contract hours.
5. Applicant's signature below signifies agreement that while your organization uses these facilities made available by the City of Eureka, you will not discriminate on the basis of disability.
6. **Insurance is required and will apply to all activities connected with this event.**

APPROVED BY _____ DATE _____

 Authorizing City Official

THE UNDERSIGNED DECLARES THAT FACTS STATED IN THIS APPLICATION ARE TRUE AND CORRECT AND WILL ABIDE BY ALL TERMS AND CONDITIONS AS STATED HEREIN AND CONTAINED IN THE CITY OF EUREKA POLICY FOR USE OF RECREATION FACILITY RENTALS.

I hereby waive, release and discharge any and all claims for damages for death, personal injury or property damage which I may have, or which hereafter accrue to me, against the City as a result of my rental of this facility. This release is also intended to provide defense and indemnification to the City, its officers, officials, employees and volunteers, any other involved municipalities or public agencies for any liability arising out of or connected in any way with my rental of this facility, even though that liability may arise out of the negligence or carelessness on the part of the persons or agencies mentioned above. It is further understood and agreed that this waiver, release and assumption of risk is to be binding on my heirs and assigns.

Other than those City of Eureka employees who are specifically assigned to assist in or monitor this event, it is understood by the City and the Contract Holder that any and all employees and volunteers working on the contracted event are employees or volunteers of the Contract Holder and not the City of Eureka. Any and all liability associated with activities of the Contract Holder's employees or volunteers, including workers' compensation, is the sole responsibility of the Contract Holder and not the City of Eureka.

Signature of Applicant

DATE _____

OFFICE USE ONLY

Date Paid Dep. _____ Date Paid Balance _____ Date of refund _____

Receipt # _____ Receipt # _____ Refund # _____

Staff Initials _____ Refund Amt. _____